

**INCUMBENCY POSITION WITH PAY SCALE OF OFFICERS/OFFICIALS IN THE MINISTRY OF
PETROLEUM AND NATURAL GAS AS ON 01.07.2018**

S. No.	Category/Name of Posts	Level of Pay	Sanction Strength	Employees in position
GROUP 'A' POST				
1.	Secretary	L-17	01	01
2.	Pr. Adviser (IES)	L-17	01	01
3.	Additional Secretary	L-15	01	00
4.	Additional Secretary & Financial Adviser	L-15	01	01
5.	Joint Secretary	L-14	06	06
6.	Economic Adviser	L-14	02	01
7.	Deputy Director General	L-14	01	01
8.	Director/Dy. Secretary [Central Staffing] (including 1 post of Director (DBTL), created temporarily)	L-12/13	06+01	04
9.	Director/ Deputy Secretary [CSS] [including 02 Joint Secretary (In situ)]	L-12/13	06	05
10.	Director (E&S)	L-12	01	00
11.	PSO/Sr. PPS	L-12	01	00
12.	Joint Director (OL)	L-12	01	01
13.	Under Secretary	L-11	18	18
14.	Deputy Director (OL)	L-11	01	00
15.	Principal Personal Secretary	L-11	08	08
16.	Assistant Director (E&S)	L-10	01	01
Group 'B' (Gazetted)				
1.	Assistant Director (OL)	L-10	02	01
2.	Section Officer	L-8/10	36	29
3.	Private Secretary	L-8/10	20	12
4.	Assistant Library and Information Officer	L-7	01	01
5.	Sr. Statistical Officer	L-7	01	01
Group 'B' (Non-Gazetted)				
1.	Assistant Section Officer	L-7	48	46
2.	Personal Assistant	L-7	15	14
3.	Sr. Hindi Translator	L-7	02	01
4.	Jr. Hindi Translator	L-6	02	02
5.	Jr. Statistical Officer	L-6	01	01
Group 'C'				
1.	Sr. Secretariat Assistant	L-4	11	10
2.	Steno Gr. 'D'	L-4	02	02
3.	Roneo Operator	L-4	01	01
4.	Jr. Secretariat Assistant	L-2	05	05
5.	Multi Tasking Staff	L-1	61	21
6.	SCD Gr.I	L-5	02	02
7.	SCD Gr.II	L-4	01	01
8.	SCD Ordinary Grade	L-2	02	00
9.	Despatch Rider	L-2	02	02
10.	Manager (Canteen)	L-6	01	01
11.	Assistant Manager-cum-Store Keeper	L-4	01	00
12.	Halwai-cum-Cook	L-7	01	00
13.	Asstt. Halwai-cum-Cook	L-4	01	01
14.	Clerk	L-2	02	01
15.	Canteen Attendant	L-1	07	03
Total		---	285	206